

ORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
GRANDVIEW SCHOOL CAFETERIA
June 18, 2018
7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**
In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations. (Fire Exits)
- 4. ROLL CALL**
- 5. BOARD PRESIDENT'S REPORT**
- 6. SUPERINTENDENT'S REPORT**
HIB and Violence and Vandalism Report
School Grade Report
- 7. PUBLIC RECOGNITION**
- 8. ACTION ITEMS**
 - **General Resolutions**
 - G1. Approve Compliance with PL 2015, Chapter 47**
 - G2. Approve establishing Capital and Maintenance reserve accounts**
 - G3. Approve tuition contract with New Beginnings**
 - G4. Approve tuition contract with Developmental Center for Children and Families/Celebrate the Children**
 - G5. Approve facilities use form from Recreation for Soccer**
 - G6. Approve tuition contract with Harbor Haven**
 - G7. Approve Agreement with Frontline Technologies Group LLC**
 - G8. Approve submission and acceptance of 2019 ESEA grant awards**
 - G9. Approve summer contract with Developmental Center for Children and Families/Celebrate the Children**
 - G10. Approve facilities use form from NCPE for monthly board meetings**
 - G11. Approve tuition contract with P.G. Chambers School**
 - G12. Approve tuition contract with the Newmark School**
 - G13. Approve ESY services with Summit Speech School**
 - G14. Approve lease agreement with United Business Systems**
 - **Business Resolutions**
 - B1. Approve Public and Confidential Minutes of May 29, 2018**
 - B2. Approve June 11, 2018 Hand Check Register**
 - B3. Approve June 15, 2018 payroll**
 - B4. Approve April 2018 Secretary and Treasurer Reports**
 - B5. Approve April 2018 Board Secretary's Report**
 - B6. Approve June 18, 2018 Bills and Claims**

B7. Approve Payroll Verification completed on May 31, 2018

• Personnel Resolutions

- P1. Approve Grandview School Principal**
- P2. Approve Gould School Principal**
- P3. Approve Buildings and Grounds Director**
- P4. Approve Computer Systems Technician**
- P5. Approve listed teacher**
- P6. Approve movement on the guide for listed employees**
- P7. Approve compensation for sixth grade trip**
- P8. Approve hours for occupational therapy**
- P9. Approve hours for physical therapy**
- P10. Approve hours for occupational therapy**
- P11. Approve hours for occupational therapist**
- P12. Approve unpaid leave of absence for listed employee**
- P13. Approve Family Medical Leave for listed employee**
- P14. Approve listed grade level changes**
- P15. Approve Business Administrator / Board Secretary**
- P16. Approve University student fieldwork**
- P17. Approve tuition reimbursement for Spring 2018**
- P18. Approve pro-rated tuition reimbursement for the 2017-18 school year**
- P19. Approve tuition reimbursement /license renewal for the 2017-2018 school year**
- P20. Approve payment for 3rd grade Parent Orientation**
- P21. Approve summer data clerk payment**
- P22. Approve confidential secretaries**
- P23. Accept resignation of listed staff member**
- 9. OLD BUSINESS**
- 10. NEW BUSINESS**
- 11. ADJOURN TO CONFIDENTIAL SESSION (if necessary)**

**The next scheduled public meeting of the Board will be held on July 17, 2018
Grandview School Cafeteria.**

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

GENERAL RESOLUTIONS

G1. RESOLVED Pursuant to PL 2015, Chapter 47 the North Caldwell Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et. seq.

- **Morris Essex Insurance Group Cyber-Privacy Liability Insurance**
- **Caldwell Pediatric Therapy Center**
- **Suzy Giantonio Behavioral Consultation**
- **The Windsor Learning Center**
- **My Learning Plan**
- **Tiny Treasures Extended School Day, Inc.**
- **Lerch, Vinci & Higgins, Auditors**
- **Accurate Construction**
- **DiCara/Rubino, Architects**
- **Sussex County Regional Transportation Cooperation**
- **Essex Regional Educational Services Commission**
- **Lightpath Service Agreement**
- **Summit Speech School**
- **Brown & Brown Benefit Advisors**
- **Legal Advisors**
 - **Sciarillo, Cornell, Merlino, McKeever & Osborne, Esqs.**
 - **Lindabury McCormack & Estabrook**
 - **McManimon, Scotland and Baumann, Esqs.**
- **Phoenix Advisors**
- **Horizon BC/BS Medical Insurance**
- **Benecard/Trust**
- **Asbury Park Information Technology Center**
- **Bristol Environmental Inc.**
- **Lori Downs Occupational Therapist**
- **Erica Lista Occupational Therapist**
- **Gina Zaccaria Physical Therapist**
- **New Jersey Schools Insurance Group (NJEIF)**
- **Ruth Elkyn, Speech Therapist**
- **Treadstone Risk Management**
- **Rullo & Juillet Associates, Inc.**
- **The Substitute Service**
- **Next Step Pediatric Therapy**

- Hunterdon County Educational Services Commission
- Environmental Connection Inc.
- Panoramic Windows and Doors
- New Beginnings
- Harbor Haven
- The Arc
- PG Chambers
- Celebrate the Children
- Frontline Technologies Group, LLC
- United Business Systems
- Calais School

Moved:

Seconded:

Yes:

No:

G2. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the North Caldwell Board of Education wishes to deposit anticipated current year surplus into their Capital Reserve account and Maintenance Reserve Account at year end, and

WHEREAS, the North Caldwell Board of Education has determined to designate surplus for the year end June 30, 2018 as follows:

- Maintain a Fund Balance not-to-exceed the state mandated 2% cap or \$250,000
- Plus any excess Extraordinary aide over the \$100,000 Budgeted
- Plus an additional \$75,000 to be appropriated in the 2019-2020 Budget
- Plus \$71,046 to be transferred to the Maintenance Reserve Account

- the excess above this amount is to be transferred to the Capital Reserve Account in an amount not to exceed the maximum allowable amount which is defined by the districts Long Range Facility Plan

NOW, THEREFORE BE IT RESOLVED, by the North Caldwell Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved:

Seconded:

Yes:

No:

- G3. RESOLVED** that the Board of Education approve the tuition contract with **New Beginnings** for **student #8005395** at a tentative tuition fee of \$72,124.83 for the 2018-2019 school year, together with extraordinary services in the amount of \$39,798 effective July 9, 2018 through June 2019.

Moved:

Seconded:

Yes:

No:

- G4. RESOLVED** that the Board of Education approve the tuition contract with **Developmental Center for Children and Families/Celebrate the Children, 30 Righter Ave., Denville, NJ 07834** for **student #8004428** at a tentative tuition fee of \$68,310.00 for the 2018-2019 school year, together with extraordinary services in the amount of \$27,000.00 effective June 4, 2018 through nineteen days (19).

Moved:

Seconded:

Yes:

No:

- G5. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of recreation for soccer 2018.

Moved:

Seconded:

Yes:

No:

- G6. RESOLVED** that the Board of Education approve the tuition contract with **Harbor Haven** for **student #8005450** at a tentative tuition fee of \$7,275.00, together with extraordinary services in the amount of \$2,100.00 effective June 24, 2018 through August 11, 2018.

Moved:

Seconded:

Yes:

No:

- G7. RESOLVED** that the Board of Education approve the Master Services Agreement with **Frontline Technologies Group LLC dba Frontline Education, 1400 Atwater Drive, Malvern, PA 19355**, to provide absence and substitute management at a startup fee of \$3,100.00 and unlimited usage for internal employees in the amount of \$5,617.00 effective July 1, 2018 through June 30, 2019.

Moved:

Seconded:

Yes:

No:

- G8. RESOLVED** that the Board of Education approve the submission and acceptance of the following Fiscal 2019 ESEA grant award:

Title IA:	\$72,174.00
Title IIA:	\$16,688.00
Title IV:	\$10,000.00

Moved:

Seconded:

Yes:

No:

- G9. RESOLVED** that the Board of Education approve the summer tuition contract with **Developmental Center for Children and Families (DCCF)/dba Limitless Summer Program for Celebrate the Children, 30 Righter Ave., Denville, NJ 07834** for **student #8004428** at a tuition fee of \$5,535.00, together with a personal aide in the amount of \$2,295.00 effective July 11, 2018 through August 10, 2018.

Moved:

Seconded:

Yes:

No:

G10. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of the NCPE for monthly board meetings.

Moved:

Seconded:

Yes:

No:

G11. RESOLVED that the Board of Education approve the tuition contract with **P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927**, for **student #8005571** at a tentative tuition fee of \$81,135.60 for the 2018-2019 school year, effective July 9, 2018 through June 2019.

Moved:

Seconded:

Yes:

No:

G12. RESOLVED that the Board of Education approve the tuition contract with **Newmark School, 1000 Cellar Avenue, Scotch Plains, NJ 07076**, for **student #8004448** at a tentative tuition fee of \$52,799.40 for the 2018-2019 school year, effective September 6, 2018 through June 2019.

Moved:

Seconded:

Yes:

No:

G13. RESOLVED that the Board of Education approve the contract for Itinerant Teacher services with **Summit Speech School, 705 Central Avenue, New Providence, NJ 07974**, for **student #8005153**, for two (2) sessions per week at \$155.00 per session effective July 2, 2018 through July 26, 2018.

Moved:

Seconded:

Yes:

No:

G14. RESOLVED that the Board of Education approve the five (5) Lease Agreement with **United Business Systems, 302 Rt. 46 East, Fairfield, NJ, 07004** to provide copiers and service effective July 1, 2018.

Moved:

Seconded:

Yes:

No:

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of May 29, 2018.**

Moved:

Seconded:

Yes:

No:

- B2. RESOLVED** that the Board of Education approve the **June 11, 2018 Hand Check Register** in the amount of \$160,089.70.

Moved:

Seconded:

Yes:

No:

- B3. RESOLVED** that the Board of Education approve the **June 15, 2018, payroll** in the amount of \$354,147.72.

Moved:

Seconded:

Yes:

No:

- B4. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for April 2018.

Moved:

Seconded:

Yes:

No:

- B5. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of April 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of April 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:

Seconded:

Yes:

No:

- B6. RESOLVED** that the Board of Education approve the **June 18, 2018, Bills and Claims** in the amount of \$318,274.42.

Moved:

Seconded:

Yes:

No:

- B7. RESOLVED** that the North Caldwell Board of Education accepts the Payroll Verification completed on the May 31, 2018 payroll, per N.J.A.C. 6A: 23A5.7, that states "Beginning with the 2008-2009 school year, at least every three years, between the months of September through May, school districts and county vocational skills districts shall require each district employee to report to a central location(s) and produce picture identification and sign for release of his or her paycheck or direct deposit voucher."

Moved:

Seconded:

Yes:

No:

PERSONNEL RESOLUTIONS

- P1. RESOLVED** that the Board of Education approve **Michael Stefanelli** as the Grandview School Principal at a salary of \$145,807.00 effective July 1, 2018 to June 30, 2019.

Moved:

Seconded:

Yes:

No:

- P2. RESOLVED** that the Board of Education approve **Chris Checchetto** as the Gould School Principal at a salary of \$130,175.00 effective July 1, 2018 to June 30, 2019.

Moved:

Seconded:

Yes:

No:

- P3. RESOLVED** that the Board of Education approve **Thomas Falco** as the District Buildings and Grounds Director at a salary of \$109,163.00 effective July 1, 2018 to June 30, 2019.

Moved:

Seconded:

Yes:

No:

- P4. RESOLVED** that the Board of Education approve **Ian Adlon** as Computer Systems Technician at a salary of \$61,500.00 effective July 1, 2018 to June 30, 2019.

Moved:

Seconded:

Yes:

No:

- P5. RESOLVED** that the Board of Education approve **Nicole Dillenkofer** as a teacher at a salary of \$51,390.00* MA Step 1 (*subject to negotiations) effective September 1, 2018 to June 30, 2019.

Moved:

Seconded:

Yes:

No:

- P6. RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members subject to completion of negotiations:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Kim Shay	MA +30	MA +45
Sarah Veniero	BA	BA +30
Christine Gray	MA +15	MA +30

Moved:

Seconded:

Yes:

No:

- P7. RESOLVED** that the Board of Education approve extra compensation for the sixth grade trip at a rate of \$300.00 for the following staff:

Toni Arena	Greg De Rosa
Linda Nikow	Chris Sancetta
Melissa Schlachter	Kari-Lynne Jones
Laura Decker	Patty Alicandri
Monica Stomski	Stefanie Wozniak

Moved:

Seconded:

Yes:

No:

- P8. RESOLVED** that the Board of Education approve **Lori Downs** for up to 21 hours of occupational therapy at a rate of \$85.00 per hour effective September 1, 2018 to June 30, 2019.

Moved:

Seconded:

Yes:

No:

- P9. RESOLVED** that the Board of Education approve **Gina Zaccaria, Wellness and Rehabilitation**, for up to 21 hours per week of physical therapy services at a rate of \$85.00 per hour effective September 1, 2018 to June 30, 2019.

Moved:

Seconded

Yes:

No:

P10. RESOLVED that the Board of Education approve **Erica Lista** for up to 35 hours per week of occupational therapy at a rate of \$85.00 per hour effective September 1, 2018 to June 30, 2019.

Moved:

Seconded:

Yes:

No:

P11. RESOLVED that the Board of Education approve **Pamela Kennedy**, licensed occupational therapist, for up to seven (7) hours per week of occupational therapy at a rate of \$85.00 per hour effective September 1, 2018 to June 30, 2019.

Moved:

Seconded:

Yes:

No:

P12. RESOLVED that the Board of Education approve unpaid leave of absence for **Maureen Scandiffio** effective June 8, 2018 to June 30, 2018.

Moved:

Seconded:

Yes:

No:

P13. RESOLVED that the Board of Education approve Family Medical Leave for **Leigh Gallo** effective September 4, 2018 to December 15, 2018.

Moved:

Seconded:

Yes:

No:

P14. RESOLVED that the Board of Education approve the following grade level changes:

	<u>From:</u>	<u>To:</u>
Anita Cimera	Inst. Aide	2 nd Grade
Christine Gray	2 nd Gr Special Ed	4 th Gr Math
Amanda Corigliano	5 th Gr Special Ed	5 th Gr Reading
Genine Della Valle	Kindergarten (SPED)	Kindergarten
Victoria Parisi	Instructional Aide	2 nd Grade
Rebecca Jones	2 nd Gr Special Ed	4 th Gr Special Ed

Cathleen Zimmermann

5th Gr Reading5th Gr Science

Moved:

Seconded:

Yes:

No:

P15. RESOLVED that the Board of Education approve **Michael Halik** as the Business Administrator / Board Secretary effective July 1, 2018 to June 30, 2019.

Moved:

Seconded:

Yes:

No:

P16. RESOLVED that the Board of Education approve **Christina Wallace**, a Rutgers University student, to complete eight (8) student fieldwork occupational therapy sessions effective September 27, 2018 to November 15, 2018.

Moved:

Seconded:

Yes:

No:

P17. WHEREAS, The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Spring of 2018**:

Name	Course	Grade	School	# of Credits	Reimbursement
Doolen, Aggie	Management of the School Library Media Program	A	WPU	3	\$900.00
DellaValle, Genine	Methods of Research	A	MSU	3	\$900.00
Gray, Christine	Special Ed Law	A-	La Verne	3	\$345.00
Veniero, Sarah	Learning & Development in Children w/Disabilities	A	MSU	3	\$900.00
Eisinger, Lauren	Written Expression	A	FDU	1	\$300.00

Moved:

Seconded:

Yes:

No:

P18. RESOLVED that the Board of Education approve pro-rated eligible tuition reimbursement in full to the following individuals for the 2017-2018 school year as per Article VI of the collective bargaining agreement.

Summer/Fall 2017/Spring 2018

Name	# of Credits	Amount
Clutterbuck, S.	3	\$1,473.00
DellaValle, G.	9	\$3,374.65
Doolen, A.	6	\$2,620.00
Eisinger, L.	1	\$553.54
Smith (Christiano), C.	1	\$491.00
Veniero, S.	6	\$2,282.25

Moved:

Seconded

Yes:

No:

P19. RESOLVED that the Board of Education approve eligible tuition reimbursement/license renewal for the **2017-2018** school year to the following Support Staff as per Article II F of the collective bargaining agreement.

Name	Course	Grade	School	# of Credits	Amount Paid
Salvatoriello, Genna	Mathematics Education in the Elem School	A	MSU	3	\$1,250.00
	Perspectives on Early Childhood and Elem Ed in a Diverse Society	A	MSU	3	\$1,250.00

Moved:

Seconded:

Yes:

No:

P20. RESOLVED that the Board of Education approve payment to the following staff at a rate of \$35.00 per hour for 3rd Grade Parent Orientation:

Courtney Mellinkoff
Sue Kappock

Moved:

Seconded:

Yes:

No:

P21. RESOLVED that the Board of Education approve **Jeanne Jeffrey** as the summer data clerk at a salary of \$6,500.00 effective July 1, 2018 to August 31, 2018.

Moved:

Seconded:

Yes:

No:

P22. RESOLVED that the Board of Education approve the following confidential secretaries for the 2018-2019 school year:

Sharon Mottola
Gale Messier
Victoria Zecchino

Moved:

Seconded:

Yes:

No:

P23. RESOLVED that the Board of Education regrettfully accept the resignation of **Lisa Garamella** effective June 30, 2018.

Moved:

Seconded:

Yes:

No: